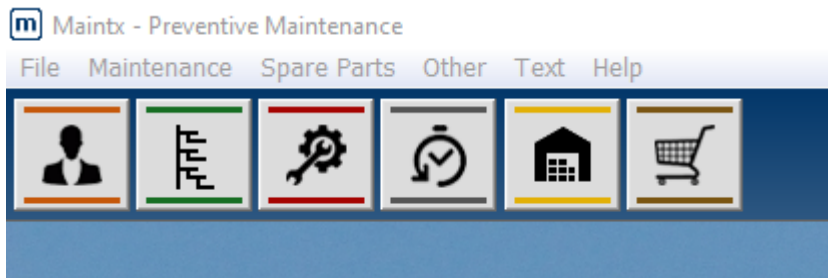


Maintx Maintenance Management System

New Tasks


- Finishing And Closing task(s)
- Viewing Maintenance History
According To Equipment (Tree)





Entering a new task

It is possible to start a new task and process it at four different places in the system. For now we will look at how to use "Workbook" to insert a new task and do the necessary processing. Finally we will show how to close the task. We open up "Workbook" go to "Maintenance" and select "Tasks" or we can

select the button , this will open the "Workbook" for us.

Active Tasks (223 tasks)

Workbook: All Workbooks Number of Tasks: 223

Code	Type	*	Instructions	Workbook	Printed	Zone	Zone Name	Department	Department Name	Equipment	Equip
0000000023	Fixed	A		00001	0	SKIP-1	Propulsion and maneuvering	210	Prime movers	AB01	Main engine
0000000069	Fixed	A	Book p 10	00002	0	SKIP-5	Ship services	522	Sea water circulating	xyy-999	Main engine
0000000072	Fixed	A		00002	0	SKIP-1	Propulsion and maneuvering	210	Prime movers	AA02	Fuel system
0000000107	Fixed	A		2810	0	SKIP-1	Propulsion and maneuvering	210	Prime movers	AA01-fvh	Main Engine
0000000116	Fixed	A	See Manual Chapter 17	00001	0	SKIP-8	Zinc refiningtr.	1	Zinc roasting -	001-A	Fork Lift
0000000156	Fixed	A		00001	0	SKIP-3	Electrical power	HF	Suðurgata 10	KK14	Main Engine
0000000187	Fixed	A	Book p 10	00002	0	SKIP-7	Mission systems	750	Laboratory facilities and program	KKK-DDDD	Main Engine
0000000249	Fixed	A		00001	0	SKIP-5	Ship services	540	Waste systems	DD-200	Main Engine
0000000273	Fixed	A		00001	0	SKIP-5	Ship services	540	Waste systems	XXp4	Main Engine
0000000409	Fixed	A		00001	0	SKIP-1	Propulsion and maneuvering	260	Propulsion control	x-4000	Main Engine
0000000480	Fixed	A		00001	0	SKIP-4	Information systems	430	Navigation	JJJJ-500	Main Engine
0000000032	Fixed	A		00001	1	SKIP-5	Ship services	522	Sea water circulating	XXXXXXX4	Main engine
0000000169	Fixed	A		00001	0	SKIP-3	Electrical power	HF	Suðurgata 10	KK14	Main Engine
0000000209	Fixed	A		00001	0	SKIP-5	Ship services	555	H.V.A.C.	L100	Main Engine
0000000001	Fixed	A		00001	0	SKIP-2	Structure	110	General	100	Dep. overall

☐ All
☒ Active
☐ Inactive
☐ Priority Task
☐ Overdue
☐ On inactive units

☐ Repeated and specific date tasks

Task - summary


Replace the Cylinder Head

Most likely for you there will be one workbook available but here we have six.

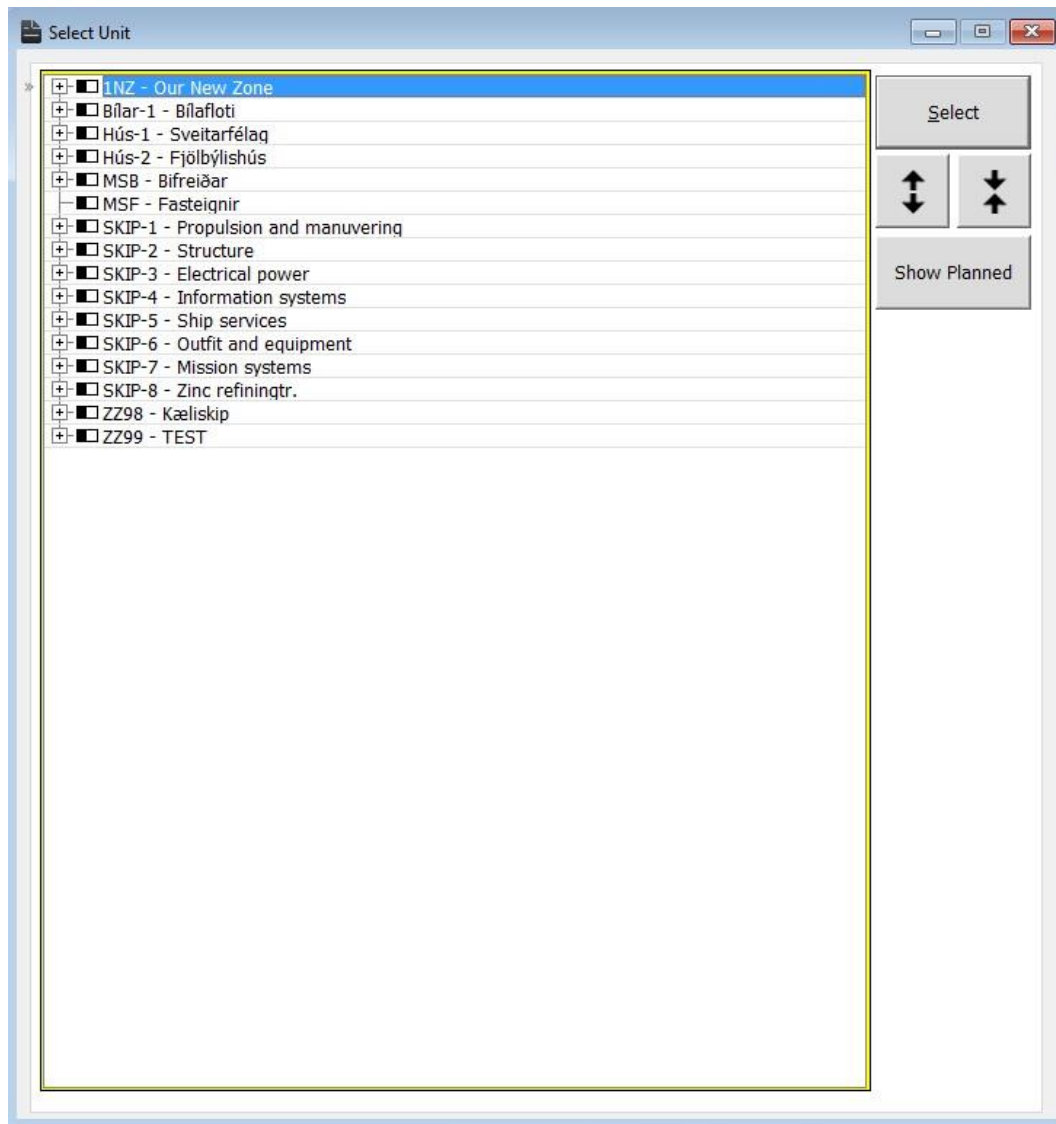
Here you will see all the tasks available for your default workbook.

The system will automatically start "fixed" tasks but you will add "malfunction", "modification" and "damage" tasks as needed.

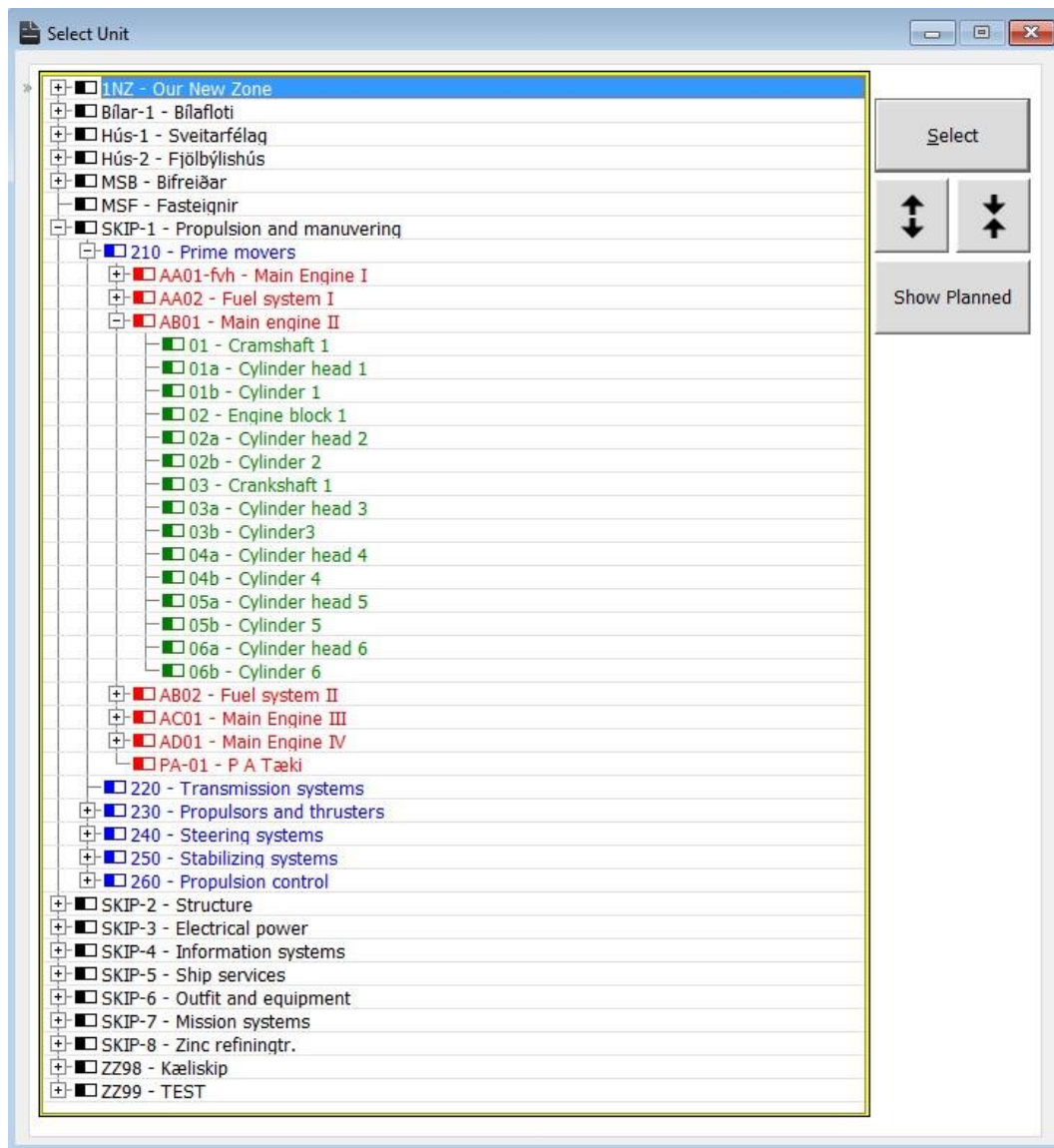
Here you can see "All tasks", "Active tasks", "Inactive tasks" (Here you wait for the system to re-activate them), "Priority tasks" and "Overdue tasks" (Tasks that have exceeded the estimated time it was supposed to take).

When we start a new task we click 

Then we will get a choice window where the correct equipment is selected.



We select + for the zone we are processing, then the departments appear. We now choose + within the corresponding department and the associated equipment appear, if we choose + for a piece of equipment we get the equipment parts for that equipment.






Now we select the equipment or equipment part we want by double clicking. (We can also choose to do a task directly on a department).

A new task will open.



Here we have information telling us what equipment is being worked on, the name of the task, the supervisors name and the active workbook. We can also see if there is an external workshop. If we want to change an information field we can either type directly correct information or right click with the mouse and select from a list of options

On the right side of the form we see "Malfunction", "Modification" and "Damage".

Repeated tasks are the preventive maintenance tasks that will activate at different times. If we select fixed tasks we will get more choices:

<p>* Type of task</p> <p>» <input checked="" type="radio"/> Repeated</p> <p><input type="radio"/> Onetime</p> <p><input type="radio"/> Specific date</p> <p><input type="radio"/> Triggered</p>		<p>* Between tasks</p> <p><input checked="" type="radio"/> Year</p> <p><input type="radio"/> Month</p> <p><input type="radio"/> Week</p> <p><input type="radio"/> Day</p> <p><input type="radio"/> Mileage</p> <p><input type="radio"/> Fixed weekday</p>	
<p>Next time the task will be performed</p> <p> <input checked="" type="radio"/> By date <input type="radio"/> By mileage </p> <p> Time to start: <input type="text" value="30.10.2020"/>  </p>			
<p>Task - Interval calculation</p> <p><input type="radio"/> From date of closing to next activation</p> <p><input type="radio"/> From date of activation to next activation</p>			
<p>* Task interval thereafter</p> <p> Interval <input type="text" value="0.00"/> years Never more than <input type="text" value="0"/> days </p>			
<p>Task will be marked as</p> <p>Overdue</p> <p>after <input type="text" value="0"/> days</p>		<p>Priority task</p> <p>Priority</p> <p><input type="text" value="0"/>  </p>	

"By mileage", some specific milestone is chosen to reach some value for the task to activate (For example specific mileage for a vehicle) but it is also possible to choose maximum days for activation if the milestone is not reached.

Here we pick the interval 500 but maximum 180 days and 4 days for maximum active. Then we pick "Apply"   and more tabs appear.

Task Inactive (New)

General Triggers Description Resources History Images & Documents Documents

SKIP-1 Propulsion and maneuvering
210 Prime movers
AB01 Main engine II
01 Cramshaft 1

Task Name:
☒ Usable
 Supervisor: Maintx Demo
 Workbook: Mechanical
 Workshop:
 Requested by:
 Contact E-Mail:
☐ Double closing

☐ Activate Contract

Type of task
☒ Repeated
☐ Onetime
☐ Specific date
☐ Triggered

Between tasks
☐ Year
☐ Month
☐ Week
☐ Day
☒ Mileage
☐ Fixed weekday

Next time the task will be performed
☐ By date
☒ By mileage
 Extra Mileage: Hours

Task - Interval calculation
☐ From date of closing to next activation
☐ From date of activation to next activation

Task interval thereafter
 Interval: Hours
 Never more than days

Task will be marked as **Overdue** after days
 Priority task **Priority**

Task analysis
 Last time done:
 Task Code: 0000097790
 Next planned:
☒ Set default Task Group
 Flokkur:
 Heiti:

OK ☐ Activate Record will be Added Apply Cancel

Where can Instructions be Found?

Then we choose the tab "Description".

Task Inactive (New)

General Triggers Description Resources History Images & Documents Documents

Description - what to do **Work - what was done (if different from description)**

Times New Roman 12 Western B I U Bullets

Line: 1 of 1 Col: 1 * <<< UNKNOWN >>>

Line: 1 of 1 Col: 1 * <<< UNKNOWN >>>

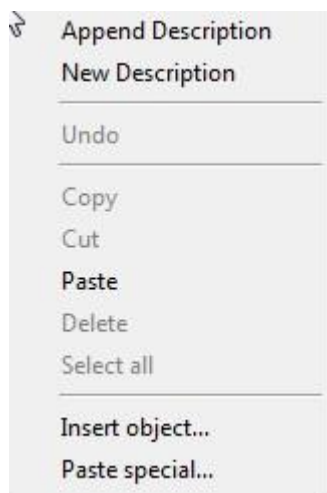
ETCHING Equipment Text

ETCHING Equipment Text

OK ☐ Activate Record will be Added Apply Cancel

Where can Instructions be Found?

Here we can type in the description of the task but it is also possible to get preexisting standard descriptions, to do so we right click and we open



by choosing "New Description" we add a new description from the stand descriptions and "Append Description" will add more text **as an extension to what we wrote already**.

If we do not need to add work and material to the task we will click "OK" and the task is ready. It will activate after 500 hours are passed for the main machine.

If we want to add work and material we will pick the tab "Resources".

Actual cost	
Without VAT	With VAT
Cost:	0.00
Wholesale:	0.00
Retail:	0.00

Estimated Cost	
Without VAT	With VAT
Cost:	0.00
Wholesale:	0.00
Retail:	0.00

Work hours and spare parts	
Estimated	Actual
Stock items:	0.00
Work hours:	0.00
Other:	0.00

Here we choose



and get the following form:

Register work to a Task no. 0000097790

General Remarks

Register work for this task Task: 0000097790

Employee:

Rate:

Actual time

Select Time Calculation

☒ Hours

☐ Mileage

Hours: Date:

Started: Unit price:

Finished: Discount:

VAT Code: 24.00% Total:

Enclosure:

Estimated time

Hours: Unit price:

OK Cancel

User's Initials (F5/Right mouse button to select)

Since the task is not active we are estimating the work to be done. We right click "Employee" and we can select the employee we want

Select Employee

☐ Show inactive

Initials[+]	First Name	Last Name
141	Arnbjörg Kristín	Konráðsdóttir
Ab	Ari Bj	b
Bb	Björn	Baldursson
BH	Björn Harry	Oddsson
BS	Brjánn	Stefánsson
BT	Baldur	Tyrfinngsson
DIS	Daniel	Stefans
GL	Gerry	Lannigan
GRG	Guðni R.	Guðmundsson
Hb	Hjalte	Þórsson
IH	Ingvar	Halldórsson
IR	Ivar	Ragnarsson
Jj	Jói	Jóns
KK	Kristján	Kristjánsson
KL	Kári	Lárusson
KS	Kristján	Sigurgeirsson

+ ⚙️ - Select

Select Employee

We select the employee we want and enter the estimated hours.

We click  Material

Use item in task no. 0000097790

General Remarks

Register material use for

Task: 0000097790 ☒ **New**

Material code: ☐ **Renovated**

Stockroom: 1 Mainstock

Location:

Actual quantity

Quantity: 0,00 Unit price: 0,00

Discount: 0,00% Enclosure:

Date: 30.10.2020 Total: 0,00

Estimated quantity

Quantity: 0,00 Unit price: 0.00

OK **To Suggestion** **Cancel**

F4 to Select from Articles for Equipment/Eq-Part, F5 to Select from Inventory

By right clicking "Material code" we open the Stock table and can choose the material we want to add to the task. We can also use [F4] to get a list of materials that have been associated with the equipment or equipment part we are dealing with.

Select Item

☒ Active ☐ Inactive ☐ All

Code	Name[+]	Magn	QtyNew	Renovated	Cost Price	Renovated	Quantity on Order	Last Qty	# sold last year	Two Months	Order Limit
3108608		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
7514283		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00
7828011		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00
1923335		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00
01-45a	>TTTTT	5.00	0.00	0.00	1.00	0.00	1.00	0.00	0.00	0.00	0.00
L0987yhtgr	Air Filtration and Duster Can	0.00	0.00	1,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
500134	Bakaraofn	48.00	0.00	152,103.00	0.00	0.00	54.00	0.00	0.00	0.00	0.00
xf-004	Barrel	48.00	0.00	50.00	0.00	0.00	10.00	0.00	0.00	0.00	0.00
84645	Baðkar Krull	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
9999-002	BEARING 9999	167.00	0.00	47.00	0.00	0.00	15.00	0.00	0.00	0.00	0.00
251234	Beco Iskápur	0.00	0.00	32,558.14	0.00	0.00	0.00	0.00	0.00	0.00	0.00
86435	Blöndunartæki Stark	20.00	0.00	7,441.86	0.00	11.00	7.00	0.00	0.00	0.00	0.00
88888	BOLT 1111	80.00	0.00	114.88	0.00	0.00	5.00	0.00	0.00	0.00	0.00
77777	BOLT 6666	82.00	0.00	100.00	0.00	0.00	5.00	0.00	0.00	0.00	0.00
413285	Borðstofuborð	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
35441	Borðstofustolar	4.00	0.00	1,874.00	0.00	0.00	6.00	0.00	0.00	0.00	0.00
xd-016	Collets	2.00	0.00	31.00	0.00	2.00	2.00	0.00	0.00	0.00	0.00
xe-004	Connecting Rod	2.00	0.00	568.00	0.00	2.00	11.00	0.00	0.00	0.00	0.00
xf-007	Control Shaft	0.00	0.00	70.00	0.00	0.00	21.00	0.00	0.00	0.00	0.00
xf-013	Coupling	2.00	0.00	760.00	0.00	2.00	2.00	0.00	0.00	0.00	0.00
xd-001	Cover	33.00	0.00	11,576.74	1,855.51	0.00	3.00	0.00	0.00	0.00	0.00
xf-006	Cover	3.00	0.00	120.00	0.00	0.00	5.00	0.00	0.00	0.00	0.00
xf-012	Delivery Valve	2.00	0.00	912.00	0.00	0.00	-2.00	0.00	0.00	0.00	0.00
4004167	einhver fvara	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
567407	eitthvað nafn	0.00	0.00	2,147.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
FFF105	F105-F105	7.00	0.00	200.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
153184	Fatakápur IKEA	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
gggtuuu	fttyyyyy	23.00	0.00	50.00	0.00	0.00	10.00	0.00	0.00	0.00	0.00
gggtuuu1	fttyyyyy1	0.00	0.00	55.00	10.00	0.00	0.00	0.00	0.00	0.00	0.00
9999-001	FILTER 9999	29.00	0.00	13.49	0.00	0.00	22.00	0.00	0.00	0.00	0.00
56677	fufufu	94.00	0.00	0.00	0.00	0.00	1.00	0.00	0.00	0.00	0.00
xd-013	Gasket	3.00	0.00	25.65	0.00	0.00	1.00	0.00	0.00	0.00	0.00
xf-011	Gasket	0.00	0.00	47.00	0.00	10.00	0.00	0.00	0.00	0.00	0.00
xd-012	Gears	0.00	0.00	2,783.70	0.00	0.00	1.00	0.00	0.00	0.00	0.00
xd-015	Grommets	3.00	0.00	74.25	0.00	0.00	2.00	0.00	0.00	0.00	0.00
xf-008	Guide	18.00	0.00	310.00	0.00	15.00	2.00	0.00	0.00	0.00	0.00

+ **⚙** **-** **Select** **Group** **Supplier's code:** ☐ Limit By Amount

Article on stock

Here we have selected one employee and one material to associate with the task. Now we click "OK" and the task is ready. It will be activated after 500 hours of running time.

Fixed task activated

Print a work request

Add Information for the task

Close the task

We open the workbook again



For our example we choose work number 249 -- It Is blue which means that the system discovered that this job was due and activated it. You can print out the work request by clicking [Print Work Request(s)] button and pick "Selected" (if "All" is chosen then we will get all the tasks in the workbook).

Print Work Request for Task 0000000249

Task

Start task

Task number: 0000000249 Started: 30.10.2020

Workbook: 00001

Work request w/labour, materials or other cost?

☒ Print labour
☒ Print materials
☒ Print other

Enter Code:

OK Cancel

Put task on task summary

Choose [Ok]

Select an Output

Print XML TEXT PDF HTML

OK Cancel

[OK] on "Print"

Then we will see the work request to be printed on the screen (Hopefully it has been setup that way).

Work Sheet Íslenska Rekstrarfélagið ehf**Date:** 30.10.2020 12:47

Zone: SKIP-5	Ship services	Task: 0000000249
Department: 540	Waste systems	Workbook: 00001
Equipment: DD-200	Main Engine I -HH	Last done: 5.05.2017
Supervisor: Maintx		Task Group: 1
Demo		rtregr

Task description:

There are three different work requests. Here we click on the printer to send the request to the printer.

We will automatically return to the list of all the tasks.

The columns tell us where we are. It is possible to change the ordering by clicking the corresponding header (For example, Code then it will be ordered by task code).

Double click task number 249.

Task Active: 0000000249 (SKIP-5 - 540 - DD-200)

General | Description | Resources | History | Images & Documents

Task analysis

Started: 23.08.2017

Last time done: 5.05.2017

Task Code: 0000000249

Next Scheduled: 30.01.2021

Set default Task Group

Flokkur Heiti

*** Type of task**

☒ Repeated

☐ Onetime

☐ Specific date

☐ Triggered

*** Between tasks**

☐ Year

☒ Month

☐ Week

☐ Day

☐ Mileage

☒ Fixed weekday

Next time the task will be performed

☒ By date

☐ By mileage

Extra Mileage: []

Task - Interval calculation

☒ From date of closing to next activation

☐ From date of activation to next activation

*** Task interval thereafter**

Interval: 3.00 months

Never more than: 110 days

Task will be marked as

Overdue

after 2 days

Priority task

Priority

2

☐ Double closing

☐ Link a template document

☐ Activate Contract

☒ Usable

Supervisor: []

Task Name: []

Requested by: []

Contact E-Mail: []

Workbook: 00001 Mechanical

Workshop: []

MX Maintx Demo

OK ☐ Close task Record will be Changed Cancel

Update of Task Description

This is a task set up for every three months. ===== we go to description ===== we find our task description there.

This is a fixed task -- this description will appear every time the task is activated so we should not change it. To describe what is needed for this particular task we choose the tab "Work".

Task Active: 0000000249 (SKIP-5 - 540 - DD-200)

General Description Resources History Images & Documents

Description - what to do

Tahoma 8 Western B I U

par á meðal
 par á meðal
 par á meðal
 par á meðal
 par á meðal
 par á meðal
 par á meðal
 par á meðal
 par á meðal

Line: 1 of 143 Col: 1

ETCHING EQUIPMENT TEXT

SKIP-5 : 540 : DD-200
 Ship services : Waste systems : Main Engine I - HH

Work - what was done (if different from description)

Tahoma 9 Western B I U

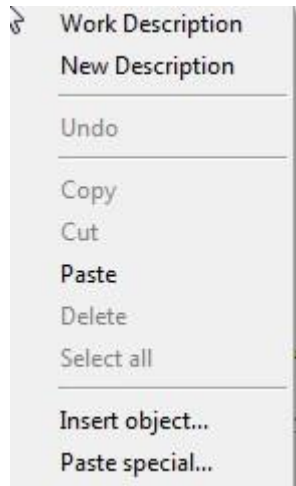
Line: 1 of 1 Col: 1

ETCHING EQUIPMENT TEXT

OK ☐ Close task Record will be Changed Cancel

What was done? (F5 to copy task description)

Here we pick the writing area and right click



We can choose == Work Description ==, Then we get the text from "Description"

Here we can add any text we need depending on what we do this time. This description goes to maintenance history unless "Work" is empty then "Description" is moved there instead. Now we choose **Resources**.

Task Active: 0000000249 (SKIP-5 - 540 - DD-200)

Date[+]	Item	Name	Scheduled	Actual Qty	Unit	Kostnaður	Total	Unit	Heildsla
23.09.2015	IH	Ingvar Halldórsson	3,00	0,00		6.501,00	0,00		6.501,00
19.01.2017	xd-001	Cover	8,00	0,00		11.576,74	0,00		11.576,74
05.05.2017	c-200	Oil sae-200	1,00	0,00		150,00	0,00		150,00
05.05.2017	Er-12	Kkajaskj	1,00	0,00		1,00	0,00		1,00

Buttons: + Material, + Labour, + Other, Settings, -

SKIP-5 : 540 : DD-200
Ship services : Waste systems : Main Engine 1 - IH

Actual cost

	Without VAT	With VAT
Cost:	0,00	0,00
Wholesale:	0,00	0,00
Retail:	0,00	0,00

Estimated Cost

	Without VAT	With VAT
Cost:	112,267.92	112,267.92
Wholesale:	112,267.92	112,267.92
Retail:	112,267.92	112,267.92

Work hours and spare parts

	Estimated	Actual
Stock items:	10,00	0,00
Work hours:	3,00	0,00
Other:	0,00	0,00

OK ☐ Close task Record will be Changed Cancel

Browsing Records

In our example we have estimated one work task and two materials.

We double click the work and then enter the real hours in [Actual time]

Register work to a Task no. 0000000249

General Remarks

Register work for this task Task: 0000000249

Employee:

Rate:

Actual time

Select Time Calculation

☒ Hours

☐ Mileage

Hours:

Started:

Finished:

VAT Code: 24,00%

Enclosure:

Date:

Unit price:

Discount:

Total: 0,00

Estimated time

Hours:

Unit price: 0,00

OK Cancel

User's Initials (F5/Right mouse button to select)

and hit [OK].

We get the list again and do the same for "Material" and "Other" that has been used. To use materials the stockroom has to be defined.

Task Active: 0000000249 (SKIP-5 - 540 - DD-200)

General			Resources		History		Images & Documents	
Date[+]	Item	Name	Scheduled	Actual Qty	Unit	Kostnaður	Total	Heldsala
23.09.2015	IH	Ingvar Halldórsson	3,00	0,00	6.501,00	0,00	6.501,00	
19.01.2017	xd-001	Cover	8,00	0,00	11.576,74	0,00	11.576,74	
05.05.2017	c-200	Oil sse-200	1,00	0,00	150,00	0,00	150,00	
05.05.2017	Er-12	kkajaski	1,00	0,00	1,00	0,00	1,00	

SKIP-5 : 540 : DD-200
Ship services : Waste systems : Main Engine I - HH

☐ Close task
 Record will be Changed

Actual cost		
	Without VAT	With VAT
Cost:	0.00	0.00
Wholesale:	0.00	0.00
Retail:	0.00	0.00

Estimated Cost		
	Without VAT	With VAT
Cost:	112,267.92	112,267.92
Wholesale:	112,267.92	112,267.92
Retail:	112,267.92	112,267.92

Work hours and spare parts		
	Estimated	Actual
Stock items:	10.00	0.00
Work hours:	3.00	0.00
Other:	0.00	0.00

By choosing additional cost can be added as needed.

Every time a material is chosen the status of the stock table is recalibrated. When all this entry is finished **the task is closed**.

☐ Close task
 Record will be Changed

We select the check box ☐ **Close task**, and then **[OK]**.

Task Finished - Taskno. 0000000249

Closing this task

Date: * 30.10.2020 Closed by: * MX Maintx Demo

☒ No billing
☐ Make invoice
☐ Withdraw to account

Register meter reading at closing (optional)

Meter: 338.001,10 Total: 338.001,10

OK Cancel

Date when task was finished

Another close date can be chosen. Since this is a fixed task a key entry is needed, (security) All versions after Sept. 2010).

We click [OK]

Active Tasks (222 tasks)

Workbook: All Workbooks Number of Tasks: 222

Code	Type	*	Instructions	Workbook	Printed	Zone	Zone Name	Department	Department Name	Equipment	Equip
0000000273	Fixed	A		00001	0	SKIP-5	Ship services	540	Waste systems	XXp4	Main Engine
0000000409	Fixed	A		00001	0	SKIP-1	Propulsion and maneuvering	260	Propulsion control	x-4000	Main Engine
0000000480	Fixed	A		00001	0	SKIP-4	Information systems	430	Navigation	JJJJ-500	Main Engine
0000000032	Fixed	A		00001	1	SKIP-5	Ship services	522	Sea water circulating	XXXXXXX4	Main engine
0000000169	Fixed	A		00001	0	SKIP-3	Electrical power	HF	Suðurgata 10	KK14	Main Engine
0000000209	Fixed	A		00001	0	SKIP-5	Ship services	555	H.V.A.C.	L100	Main Engine
0000000001	Fixed	A		00001	0	SKIP-2	Structure	110	General	100	Dep. overall
0000000002	Fixed	A		00001	0	SKIP-8	Zinc refiningtr.	S-90	Stöð 14	601	Pump 1
0000000003	Fixed	A		00001	0	SKIP-1	Propulsion and maneuvering	210	Prime movers	AA01-fvh	Main Engine
0000000007	Fixed	A		00001	0	SKIP-1	Propulsion and maneuvering	210	Prime movers	AA01-fvh	Main Engine
0000000010	Fixed	A		00001	1	SKIP-1	Propulsion and maneuvering	210	Prime movers	AA01-fvh	Main Engine
0000000015	Fixed	A		00001	0	SKIP-1	Propulsion and maneuvering	210	Prime movers	AB01	Main engine
0000000016	Fixed	A		00001	0	SKIP-1	Propulsion and maneuvering	210	Prime movers	AB01	Main engine
0000000025	Fixed	A		00001	0	SKIP-1	Propulsion and maneuvering	210	Prime movers	AB01	Main engine
0000000026	Fixed	A		00001	0	SKIP-1	Propulsion and maneuvering	210	Prime movers	AB01	Main engine
0000000071	Fixed	A		00001	0	SKIP-5	Ship services	522	Sea water circulating	XXXXXXX4	Main engine

All Workbooks

☐ All
☒ Active
☐ Inactive
☐ Priority Task
☐ Overdue
☐ On inactive units

☐ Repeated and specific date tasks

days active

Show Planned
Print Work Request(s)
Resources
Taskgroup
Work registration

Replace the Cylinder Head

Task - summary

The task is finished. We go back to Workbook. -- Inactive -- This task was fixed so it sleeps until the system reawakens it.

Tasks can also be closed by choosing  the button on the form.

Then we choose Active -- then we are ready for the next task.

"Malfunction", "Modification" and "Damage" are by default only "once" type tasks so they expire after they finish. Copies of every task are transferred to the Maintenance history.

Check Maintenance history from Equipment (Tree)



Click "Tree" or go to "Maintenance" --> "Overview"

[illegible]

To begin with we see the zone(s) and the department(s). Then we pick the equipment by choosing + (plus) If we want an equipment part we pick a + (plus) to go further down.

Red lines (Equipment), Green lines (Equipment parts).

We pick a particular equipment -- our example -- main Engine I

Equipment - and Equipment Parts Overview									
Company Overview									
<ul style="list-style-type: none"> [-] SKIP-4 - Information systems [-] SKIP-5 - Ship services <ul style="list-style-type: none"> [+] 505 - Slippers & drains [+] 510 - Oily bilge [+] 514 - Fuel oil service [+] 515 - Fuel oil fill & transfer [+] 520 - Lubricating oil [+] 521 - Fresh water circulating [+] 522 - Sea water circulating [+] 525 - Firemain [+] 530 - Bilge & ballast [+] 532 - Domestic fresh water [+] 535 - Sewage & sanitary [-] 540 - Waste systems <ul style="list-style-type: none"> [+] DD-200 - Main Engine I-HH [+] Xxp4 - Main Engine I-1 [+] 545 - Compressed air [+] 550 - Fire extinguishing 									
Tasks		Stock	Measurements		History		Mileage	Images & Documents	
Tasks for this unit									
Active	Code[*]	Printed	Workbook	Type	*	Task Name		Last Done	Su
No	0000000249	0	00001	Fixed	A			30.10.2020	Su
No	0000000250	0	00001	Fixed	A			5.05.2017	
Yes	0000000251	0	00001	Fixed	A			5.05.2017	
Yes	0000000252	0	00001	Fixed	A			5.05.2017	
Yes	0000000254	0	00001	Fixed	A			5.05.2017	

On the right side of the form we have various tabs - Tasks - Stock - Measurements - History - Mileage - Images - Documents.

We choose the tab **History**

Equipment- and Equipment Parts Overview

Company Overview

- SKIP-4 - Information systems
- SKIP-5 - Ship services
 - 505 - Slippers and drains
 - 510 - Oily bilge
 - 514 - Fuel oil service
 - 515 - Fuel oil fill & transfer
 - 520 - Lubricating oil
 - 521 - Fresh water circulating
 - 522 - Sea water circulating
 - 525 - Firemain
 - 530 - Bilge & ballast
 - 532 - Domestic fresh water
 - 535 - Sewage & sanitary
 - 540 - Waste systems
 - DD-200 - Main Engine I -HH
 - XXp4 - Main Engine I-1
 - 545 - Compressed air
 - 550 - Fire extinguishing
 - 555 - H.V.A.C.
 - 560 - Hydraulics
 - 565 - Helicopter fuel
 - 570 - Vents & sounding
 - 575 - Refrigeration
 - 580 - Steam & condensate
 - 585 - Feed water
- SKIP-6 - Outfit and equipment
- SKIP-7 - Mission systems
- SKIP-8 - Zinc refiningtr.
- T001 - Tankskip
- Z001 - Z001

Task History for this unit

Task	Name	Workbook	Started	Finished[-]	Type	Mileage	Cost	Hour
0000000249		00001	23.08.2017	30.10.2020	Fixed	338.001,10		

Date From: 30.10.2019

To: 30.10.2020

það þarf að gera margt ...

par á meðal ...

Overview of departments, Equipment and equipment parts

Here we see the history - It will automatically choose one year (Lower right corner), but we can choose any period we want. We enter the date as simple number strings such 011210 is 01.12.2010 in Europe; for USA one enters 120110 for 12.01.2010 since the month is first.

Date From:


30.10.2019



To:

30.10.2020



By picking the task we want and pressing  we can see the description, materials and everything else associated with the task.

The printer icon is chosen to print the selected task.